

## 4-H Rabbit Project - 2025 Fair Job Assignments

**Superintendent = Emily Redmond (269-209-7112)**  
**Assistant Superintendent = Kayla Irelan (269-625-8244)**  
**Assistant Superintendent = Nancy Mangus (269-760-8808)**  
**Assistant Superintendent = Kaley Thornburgh (269-760-2975)**  
**Assistant Superintendent = Diane Zinsmaster (269-816-2316)**

**Attention:** Please notify the St. Joseph County MSU Extension office immediately at 467-5511 if you find you are unable to carry out one or more of your work assignments

**“Thank you” in advance for your help!**

<b>Date</b>	<b>Time</b>	<b>Job Assignments</b>	<b>No Helpers Needed</b>	<b>Volunteers</b>
Thus. 9/11	5:30 p.m. – 7:30 p.m.	Preparation of Rabbit Barn and unloading of shavings	5 (3 Clubs)	1. Emily Redmond (Supt.) 2. Nancy Mangus (Asst. Supt.) 3. Kaley Thornburgh (Asst. Supt.) 4. Kayla Irelan (Asst. Supt.) 5. Diane Zinsmaster (Asst. Supt.) <b>6. Countryside</b> <b>7. Farmtastic</b> <b>8. Leonidas Do-Best</b>
Fri. 9/12	4:00 p.m. – 7:00 p.m.	Check- In, Weigh-In and Housing of 4-H Rabbits Arrive by 3:30 p.m.	12-14	1. Emily Redmond (Supt.) 2. Nancy Mangus (Asst. Supt.) 3. Kaley Thornburgh (Asst. Supt.) 4. Kayla Irelan (Asst. Supt.) 5. Diane Zinsmaster (Asst. Supt.) <b>6. Makenna Henderson</b> <b>7. Sidney Kirby</b> <b>8. Julie Carpenter</b> <b>9. Denise Holtz</b> <b>10. Daisy Myers</b> <b>11. Terry Miller</b> <b>12. Abby &amp; Matt Largent</b> <b>13. Greg Redmond</b> <b>14. Caty Crabiel</b>
Sat. 9/13	Due to the 4-H Fair Office by 10:00 a.m.	Prepare hand-written lists of market rabbit class assignments and deliver to 4-H Fair Office for computer input	2	1. Emily Redmond (Supt.) 2. Asst. Superintendents

Date	Time	Job Assignments	No Helpers Needed	Volunteers
Sat. 9/13	2:00 p.m. – 6:00 p.m.	<p>Interview/Evaluations</p> <p>Arrive by 1:30 p.m.</p> <p>Note: Skill-a-thon will be combined with interviews.</p>	12-14	<p>1. Emily Redmond (Supt.)</p> <p>2. Nancy Mangus (Asst. Supt.)</p> <p>3. Kaley Thornburgh (Asst. Supt.)</p> <p>4. Kayla Irelan (Asst. Supt.)</p> <p>5. Diane Zinsmaster (Asst. Supt.)</p> <p><b>6. Sidney Kirby</b></p> <p><b>7. Denise Holtz</b></p> <p><b>8. Jennifer Brooks</b></p> <p><b>9. Greg Redmond</b></p> <p>10. _____</p> <p>11. _____</p> <p>12. _____</p> <p>13. _____</p> <p>14. _____</p>
Sat. 9/13	6:00 p.m.	Set-up for the 4-H Rabbit Show	Everyone!	<p>1. Emily Redmond (Supt.)</p> <p>2. Nancy Mangus (Asst. Supt.)</p> <p>3. Kaley Thornburgh (Asst. Supt.)</p> <p>4. Kayla Irelan (Asst. Supt.)</p> <p>5. Diane Zinsmaster (Asst. Supt.)</p> <p>6. <b>Everyone!</b></p>
Sun. 9/14	8:00 a.m.	Cloverbud Set-Up/Check In	3	<p><b>1. Makenna Henderson</b></p> <p>2. _____</p> <p>3. _____</p>

Date	Time	Job Assignments	No Helpers Needed	Volunteers
Sun. 9/14	9:00 a.m.	4-H Rabbit Show Arrive by 8:15 a.m.	10-12	1. Emily Redmond (Supt.) 2. Nancy Mangus (Asst. Supt.) 3. Kaley Thornburgh (Asst. Supt.) 4. Kayla Irelan (Asst. Supt.) 5. Diane Zinsmaster (Asst. Supt.) <b>6. Makenna Henderson</b> <b>7. Terry Miller</b> <b>8. Jennifer Brooks</b> 9. _____ 10. _____ 11. _____ 12. _____
Sun. 9/14	Due to 4-H Fair Office by Monday a.m.	Deliver hand-written 4-H Market Rabbit sale order to 4-H Fair Office for computer input.	1	1. Emily Redmond (Supt.)
Sun. 9/14		Write names on Trophy Cards	2	<b>1. Kayla &amp; Katie Irelan</b> <b>2. Greg Redmond</b>
Wed. 9/17	5:00 p.m.	Sale Set-Up	Everyone!	1. Emily Redmond (Supt.) 2. Nancy Mangus (Asst. Supt.) 3. Kaley Thornburgh (Asst. Supt.) 4. Kayla Irelan (Asst. Supt.) 5. Diane Zinsmaster (Asst. Supt.) <b>6. Everyone!</b>
Thurs. 9/18	TBD	Line-up of 4-H Rabbits for the Small Animal Market Livestock Sale. The starts at 10:00 a.m. Rabbits sale fourth in 2025.	5	1. Asst. Supt. 2. Asst. Supt. 3. Asst. Supt. <b>4. Makenna Henderson</b> <b>5. Sidney Kirby</b>
Thurs. 9/18	TBD	Recording of buyer number, buyer name and sale amount for each "sale".	2	1. Emily Redmond (Supt.) 2. Asst. Supt.
Thurs. 9/18	After Sale	Watch buyers that may think that they take immediate possession of their rabbits	2	<b>1. Greg Redmond</b> <b>2. Caty Crabiel</b>

<b>Date</b>	<b>Time</b>	<b>Job Assignments</b>	<b>No Helpers Needed</b>	<b>Volunteers</b>
Sat. 9/20	10:00 p.m.	Check out/loading of 4-H Market Rabbit destined for processing, plus clean-up of cages following load-out.	Annually rotating club assignment: Min. of 4 helpers/club	<b>1. Mendon Green Clovers</b> <b>2. Howardsville</b> <b>3. Rolling Clovers</b>
Sun. 9/21	6:15 a.m.	Cleaning of barn, power wash cages	Rotating Clubs	<b>1. Burr Oak</b> <b>2. Happy Herdsman</b> 3. _____
Mon. 9/22 or Tues. 9/23	9:00 a.m. – 5:00 p.m.	Placing of telephone calls to buyers reminding them of date, time and location to pick up processed rabbits.	1	<b>1. Emily</b> <b>2. Kayla Irelan</b>
Wed. 10/1	5:00 p.m. – 7:00 p.m.	Distribute processed animals to buyers at building #45. Arrive at 3:30 p.m. to help set up for distribution.	4	1. Emily Redmond (Supt.) 2. Nancy Mangus 3. Kaley Thornburgh 4. _____ 5. _____